



# Wellingborough



## DIRECT DEBIT

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY  
TO PAY BY DIRECT DEBIT

Originators Identification Number

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**Please fill in the whole form and return to:**

**The Bursar, Wellingborough School, Wellingborough, Northamptonshire NN8 2BX**

To: The Manager  Bank / Building Society

Address

Postcode

Name(s) of Account Holder

Account Number

Branch Sort Code

Reference Number

**Instruction to your Bank or Building Society** Please pay Wellingborough School Direct Debits from the account detailed in this Instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this Instruction may remain with Wellingborough School and, if so, details will be passed electronically to my Bank / Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of Account.

This guarantee should be detached and retained by the Payer

### The Direct Debit Guarantee



This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Banks and Building Society.

If the amounts to be paid or the payment dates change Wellingborough School will notify you 7 working days in advance of your account being debited or as otherwise agreed.

If an error is made by Wellingborough School or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of this letter to us.